ITG Request 45 – Appellate Courts Enterprise Content Management System (AC-ECMS)

Project Update

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June 26, 2015

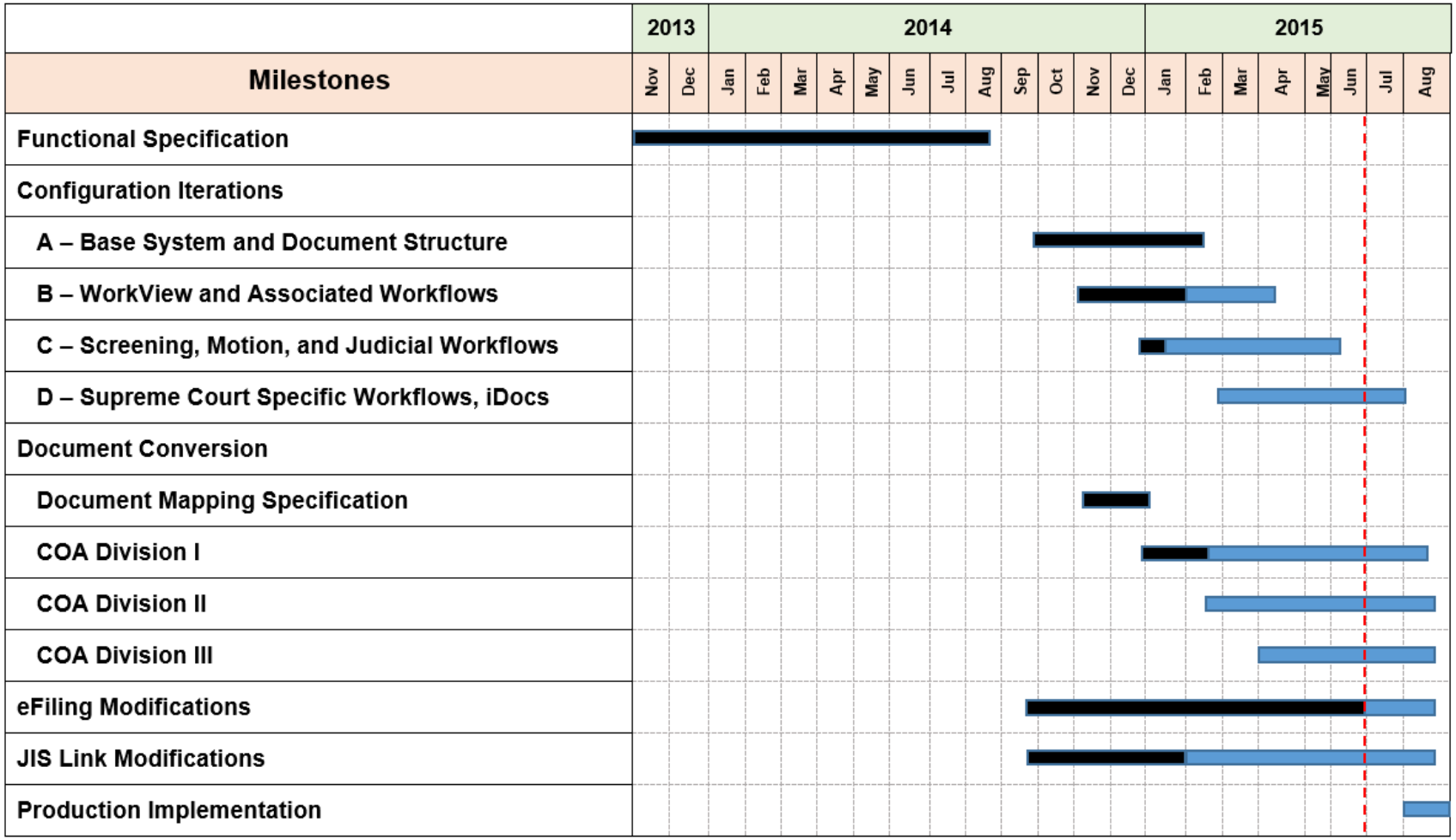
Recent Activities

- ✓ Document Conversion Mapping Specification was completed and accepted.
- Configuration of Iteration B – WorkView and Associated Workflows continuing.
- Document Conversion is underway.
- eFiling modifications continuing.
- Requirements analysis for JIS Link/Appellate Court Data modifications continuing.
- The AOC/Court Stakeholder negotiation team continuing to resolve contract issue.

Next Steps

- Resolve contract issue.
- Complete Iteration B - WorkView and Associated Workflows.
- Begin Iteration C – Screening, Motion, and Judicial Workflows.
- Complete eFiling modifications.
- Begin JIS Link/Appellate Court Data modification design.

Project Milestone Schedule



Active Project Risks

Total Project Risks		
Low Exposure	Medium Exposure	High Exposure
4	0	0

Significant Risk Status

Risk	Probability/Impact	Mitigation
0	0	0

Active Project Issues

Total Project Issues			
Low Urgency	Medium Urgency	High Urgency	Closed
1	0	1	6

Significant Issues Status

Issue	Urgency/Impact	Action
Contract scope and cost issue raised by the vendor.	High/High	Understand the issue. Develop our stance. Negotiate the outcome with the vendor.

Significant Issues

- Vendor assigned a new project manager to the contract.
- A response was sent to ImageSoft regarding their project scope change request. ImageSoft responded with a counter proposal.
- The AOC/Court Stakeholder negotiation team developed a bottom line response and submitted it to ImageSoft.

Significant Issues (cont.)

- Vendor stopped working on core OnBase configuration tasks but continued working on document conversion activities.
- Meetings with the vendor occurred to negotiate a final resolution.
- Meetings occurred to keep Justice Fairhurst and the project executive steering committee up to date.

Project Milestones

Milestone	Date
✓ Functional Specification Document accepted	August 2014
✓ Iteration A - Base system and doc structure	December 2014
Iteration B – WorkView and Associated Workflows	April 2015
Iteration C – Screening, Motion, and Judicial Workflows	June 2015
Iteration D – Supreme Court Specific Workflows	August 2015
Document Mapping Specification	January 2015
Document Conversion – COA Division I	August 2015
Document Conversion – COA Division II	August 2015
Document Conversion – COA Division III	August 2015
eFiling Modifications	August 2015
JIS Link Modifications	August 2015
Production (Go Live) complete	August 2015